



## **Minutes**

**Board of Directors  
Communities In Schools of Robeson County  
August 17, 2016  
PO Box 706  
Lumberton, NC 28359  
7:30 a.m.**

### **Members**

#### **\*Denotes members present**

*Janet Blue	Amanda Hunt	Denise Fann/Tina Barnes-Dawson
Linda Branch	*Cammie Hunt	*Bill Smith
Jeanette Evans	*Herman Locklear	Angela Sumner
*Lori Dove	Oryan Lowry	*Carolyn Floyd-Robinson
*Herbert Lowry, Jr.	Abe Marshall	Kim Woods
*Eva Patterson- Heath	*Dr. Desiree Walker	

### **Staff Present**

Connie Britt-Office Finance Manager, Dencie Lambdin-Executive Director;  
Billy Haggans – Principal, CIS Academy

### **Agenda Item I – Call to order and Invocation**

Lori Dove called the meeting to order in open session, Herbert Lowry gave the invocation.

### **Agenda Item II – Ice Breakers**

A vanity license plate paper was presented to the board members and they were challenged to come up with a license plate that would encourage people to put KIDS FIRST. Introduction of new members, Eva Patterson-Heath, Desiree Walker and Herbert Lowry Jr., were also made.

### **Agenda Item II – Minutes**

The May minutes were presented to the board for approval by Carolyn Floyd-Robinson. Cammie Hunt made a motion to approve the minutes. Eva Patterson-Heath seconded the motion; all were in favor and the motion carried.

### **Agenda Item III – Finance**

Dencie Lambdin presented the CIS of Robeson County July Financials to the board for approval. Carolyn Floyd-Robinson made a motion to approve the financials. Janet Blue seconded the motion; all were in favor and the motion carried. The Academy July financials were then presented to the board for approval. Bill Smith made a motion to approve the financials, Eva Patterson-Heath seconded the motion; the motion carried. The CIS Treasurer's Report was then presented to the board, Bill Smith a motion to approve, and Dr. Desiree Walker seconded the motion, the motion carried. The proposed CIS Academy budget was then presented by the Finance Committee, to the board for approval. Bill Smith made a motion to approve the proposed CIS Academy Budget. Dr. Desiree Walker seconded the motion; the motion carried. The CIS of Robeson County proposed budget was then presented to the Board by the Finance Committee for approval. Bill Smith made a motion to approve the CIS of Robeson County proposed budget. Eva Patterson-Heath seconded the motion; the motion carried.

**Agenda Item V – CIS Academy Report**

Billy Haggans gave the CIS Academy Report. The 2016 Charter School Performance Framework has all been submitted to DPI. This document included material that covered academic, financial and operational updates for renewal. The official EOG results will be published in September along with the 2015-2016 School Report Card. The current enrollment for the 2016-2017 school year at the Academy is 115 students. The bus routes have been completed and they are averaging 50 miles one way. Open House will be August 25, from 1-6. The 2017 Charter Renewal information is all delivered to DPI and we are waiting to hear back from them.

**Agenda Item VI – Robeson Community Foundation Presentation**

Kenny Biggs from the Robeson Community Foundation presented a check to CIS for the Bak Pak Program in the amount of \$1,000.

**Agenda Item VII – Board Development**

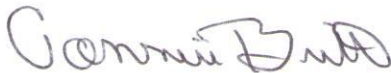
Cammie Hunt reported that Jolee Marsh has resigned from the board due to job conflicts and James Eric Mitchell, associated with Robeson Community College was presented to the board for membership. Bill Smith made a motion to accept Mr. Mitchell, Janet Blue seconded the motion; all were in favor and the motion carried.

**Agenda Item IX – Executive Director Report**

The staff is working on a three year Strategic Planning; this must be done for TQS. Dencie Lambdin reported out on progress with the new strategic plan. The board has met and follow up will be small committee work with a proposal ready for the September meeting. Staff attended the CISNC Impact conference in Charlotte, STEM summer programming at Prospect and St. Pauls Middle was successful and drew a full complement of students at each site. Funding for after school at these locations has been allocated by DPI for school year 2016-17. 2015-2016 Measureable Outcomes have been uploaded to the new website and a promotional piece printed to distribute to sponsors and stakeholders.

Cammie Hunt, Vice-Chair, called for adjournment.

Respectfully Submitted,

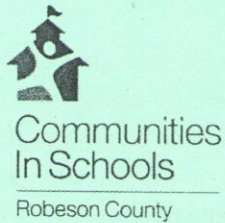


Connie Britt  
Office Finance Manager



Carolyn Floyd Robinson  
Board Secretary





## **Minutes**

**Board of Directors  
Communities In Schools of Robeson County  
May 25, 2016  
PO Box 706  
Lumberton, NC 28359  
7:30 a.m.**

### **Members**

#### **\*Denotes members present**

*Janet Blue	Amanda Hunt	*Denise Fann/Tina Barnes-Dawson
*Linda Branch	*Cammie Hunt	*Bill Smith
Alison DeCinti	Herman Locklear	*Angela Sumner
Lori Dove	*Oryan Lowry	Carolyn Floyd-Robinson
*Jolee Marsh	*Abe Marshall	Kim Woods

### **Staff Present**

Connie Britt-Office Finance Manager, Dencie Lambdin-Executive Director;  
Beth Terranova-Special Projects Coordinator, BreAnna Branch – Site Coordinator

### **Agenda Item I – Call to order and Invocation**

Angela Sumner gave the invocation and called for the meeting to go into open session.

### **Agenda Item II – Minutes**

The March minutes were presented to the board for approval by Dencie Lambdin. Cammie Hunt made a motion to approve the minutes. Oryan Lowry seconded the motion; all were in favor and the motion carried.

### **Agenda Item III – Finance**

Abe Marshall presented the CIS of Robeson County April Financials to the board for approval. Linda Branch made a motion to approve the financials. Denise Fann seconded the motion; all were in favor and the motion carried. The Academy April financials were then presented to the board for approval. Jolee F. Marsh made a motion to approve the financials, Cammie Hunt seconded the motion; the motion carried. The CIS Treasurer's Report was then presented to the board, Cammie Hunt made a motion to approve, and Linda Branch seconded the motion, the motion carried. The revised CIS Academy budget was then presented by the Finance Committee, to the board for approval. Cammie Hunt made a motion to approve the revised CIS Academy Budget. Linda Branch seconded the motion; the motion carried. The CIS of Robeson County revised budget was then presented to the Board by the Finance Committee for approval. Linda Branch made a motion to approve the CIS of Robeson County revised budget. Jolee Marsh seconded the motion; the motion carried. These revised were approved with the stipulation that the Executive Staff could make the necessary adjustments to the budgets according to needs. The audit contract from S. Preston Douglas and Associates was presented to all. Denise Fann made a motion to approve the contract, a second was made and motion passed.



#### **Agenda Item V – CIS Academy Report**

Dencie Lambdin reporting for Principal, Billy Haggans, said that the EOG's will be taken by students this week. The lottery for the CIS Academy sixth graders will be held on May 27<sup>th</sup> at 3:30pm, there are 60 applications for 40 slots. The graduation ceremony for eighth graders will be held on June 6 at 9:30. After consideration to expenses that would be incurred, a decision was made not to have summer remediation at the CIS Academy this year. End of year reports will be submitted to DPI, NCEES evaluation for teachers has been completed, and the following grant applications were presented and approved: Title I and II, IDEA, PRC 029.

#### **Agenda Item VI – Resource Development**

Dencie Lambdin stated that we have raised \$52,000, thus far in our fundraising efforts. Follow up contacts for pledges not received will be handled to maximize the final balance.

#### **Agenda Item VII - Website**

BreAnna Branch presented the new website for CIS which was launched in March. It was suggested that we add UNCP and Robeson Community College to the web site as key collaborators. There is a PayPal link on the website which will allow people to donate to CIS. BreAnna will keep the site updated and current.

#### **Agenda Item VIII – Board Development**

Cammie Hunt representing Board Development stated that there are two board members who are eligible for a second term. They are Lori Dove and Kimberly Woods. The following names were presented to the board for new membership. They are Eva Patterson-Heath, Jeanette Evans, Dr. Desiree Walker, Rev. Herbert Lowry. The Slate of Officers for 2016/2017 are as follows:

Chairman – Lori Dove

Treasurer – Abe Marshall

Vice Chair – Cammie Hunt

Secretary – Carolyn Floyd-Robinson

Past Chair – Angela Sumner

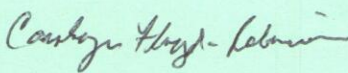
Janet Blue made a motion to approve the members eligible for second term, the new board members whose names were presented, also to approve the new Slate of Officers for 2016-2017. Linda Branch seconded the motion; all were in favor and the motion carried. Angela Sumner's term on the board has ended, but given the fact that she is the outgoing Board Chair, Cammie Hunt made a motion per the By-Laws to have her serve as an Ex-Officio member for the next year with voting privileges. The motion was seconded and approved.

#### **Agenda Item IX – Executive Director Report**

Volunteer celebrations have been hosted at different locations around the county. Sup't Lowry was the guest speaker at the event held at Magnolia School. There will be 14 students attending Camp Challenge, sponsored by the NC Bankers Association, in July. BB&T Lighthouse Project provided BakPak Pals in Lumberton with food and volunteers for the month of May. United Way Community grant funding was approved for 2016/17 in the amount of \$12,000. EOY data and reporting will be uploaded for all CIS sites. Ongoing training with the new TQS standards and accreditation scheduled for summer, 2017, will be provided in-house and through CISNC.

Respectfully Submitted,

Connie Britt  
Office Finance Manager

  
Carolyn Floyd Robinson  
Board Secretary

# CIS Board Meeting 8/17/2016

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## 1. 2016 Charter School Performance Framework

- Academic
- Financial
- Operational

## 2. 2015-2016 EOG Results

## 3. 2015-2016 School Report Card

## 4. Current Enrollment (115 students)

## 5. Buses/Bus Routes

## 6. Open House (1pm - 6pm Thursday, August 25, 2016)

## 7. North Carolina Educator Evaluation System (NCEES)

## 8. Digital Teaching and Learning Workshop (August 22<sup>nd</sup>)

## 9. International Walk to School Day (September or October)

## 10. 2017 Charter Renewal



**CIS ACADEMY  
PROPOSED STATE BUDGET  
2016-2017**

	INCOME	ACTUAL 15-16	PROPOSED 16-17
1	1-3600-036-000-DPI	799,861.00	800,406.00
2	1-3600-029-000 - BEHAVIOR SPECIALIST	31,085.00	32,000.00
	<b>TOTAL INCOME</b>	<b>830,946.00</b>	<b>832,406.00</b>
		ACTUAL 15-16	PROPOSED 16-17
1	1-5110-036-121-TEACHER	203,640.00	203,650.00
2	1-5110-036-143-TUTORS	42,629.00	42,630.00
3	1-5110-036-183-SALARY INCENTIVE	34,607.00	29,046.00
4	1-5110-036-211-TAXES	20,218.00	20,225.00
5	1-5110-036-221-IRA	5,163.00	4,944.00
6	1-5110-036-231-HEALTH INSURANCE	29,748.00	29,748.00
7	1-5110-036-232-WORKERS COMPENSA	8,519.00	8,520.00
8	1-5110-036-311-CONTRACTED EC	6,110.00	6,110.00
9	1-5110-036-315-PRINTING & BIND	630.00	650.00
10	1-5110-036-332-MILEAGE	381.00	382.00
11	1-5110-036-361 - DUES & FEES	125.00	250.00
12	1-5110-036-411-OFFICE SUPPLIES	13,973.00	14,150.00
13	1-5120-036-233-EMPLOYMENT SECUR	4,294.00	4,500.00
14	1-5210-036-312 - WORKSHOPS/TRAINING	366.00	500.00
15	1-5120-036-541- EQUIPMENT PURCH	26,518.00	15,000.00
16	1-5210-029-131- BEHAVIOR SPECIALIST	28,972.00	29,052.00
17	1-5210-029-211 - TAXES	2,336.00	2,254.00
18	1-5210-29-221- IRA	694.00	694.00
19	1-5400-036-114-PRINCIPAL	54,555.00	54,440.00
20	1-5400-036-151-OFFICE PERSONNEL	21,520.00	21,520.00
21	1-5400-036-211-TAXES	5,820.00	5,820.00
22	1-5400-036-221-IRA	2,282.00	2,283.00
23	1-5400-036-311-ADMINI FEE	45,000.00	45,000.00
24	1-5820-036-152-SIMS OPERATOR	31,062.00	31,062.00
25	1-5820-036-211-TAXS	1,915.00	2,376.00
26	1-5820-036-221-IRA	941.00	931.00
27	1-6400-036-311-TECH SUPPORT	15,140.00	16,095.00
28	1-6400-036-411-SUPPLIES & MATER	11,914.00	12,500.00
29	1-6510-036-342-POSTAGE	162.00	250.00
30	1-6510-036-343-TELECOMMUNICATIO	12,196.00	13,250.00
31	1-6530-036-321-UTILITIES	13,744.00	13,951.00
32	1-6540-036-173-CUSTODIAN	18,300.00	21,319.00
33	1-6540-036-211-TAXES	1,400.00	1,632.00
34	1-6540-036-221-RETIREMENT	552.00	640.00
35	1-6550-036-171-BUS DRIVER	42,017.00	44,446.00
36	1-6550-036-211-TAXS	3,207.00	3,401.00
37	1-6550-036-221-RETIREMENT	844.00	1,000.00
38	1-6550-036-331-CONTACT TRANSP	41,010.00	41,010.00
39	1-6550-036-422-PARTS & LABOR	9,024.00	10,250.00
40	1-6550-036-423-FUEL COST	20,849.00	25,925.00
41	1-6550-036-551-PURCHASE VECHILE	5,625.00	6,500.00
42	1-6570-036-529-MISC. CONTRACTS	13,027.00	12,250.00
43	1-6580-036-411-CLEANING SUPPLIE	13,353.00	13,365.00
44	1-6610-036-371-LIABILITY INSURA	4,708.00	6,409.00
45	1-6610-036-372-BUS INSURANCE	6,356.00	6,976.00
46	1-6930-036-311-AUDIT	5,500.00	5,500.00
		<b>830,946.00</b>	<b>832,406.00</b>
	<b>PROPOSED 7/28/2016</b>		



**CIS OF ROBESON COUNTY**  
**PROPOSED BUDGET**  
**2016-2017**

	INCOME	ACTUAL 2015-2016	PROPOSED 2016-2017	DIF
1	4025-CAMPAIGN	51,252.00	55,000.00	*
2	4155-ROBESON COUNTY	4,000.00	4,000.00	
3	4157-UNITED WAY	15,000.00	15,000.00	
4	4110-GRANTS	5,127.00	5,000.00	*
5	4125-QUALITY IMPROVEMENT DPI	20,000.00	20,000.00	
6	4161-CIS MISCELLANEOUS	5,406.00	6,000.00	*
6	4162-PUBLIC SCHOOL OF ROBESON CO.	64,155.00	64,155.00	
7	4166-ACAD ADMINISTRATION	70,000.00	70,000.00	
8	4169-BAK PAK PALS	27,210.00	21,000.00	
9	4118-JCPC AFTER SCHOOL	4,500.00	4,500.00	
10	3600 - RESERVES	31,700.00	0.00	*
	TOTAL INCOME	298,350.00	264,655.00	
	SHORTFALL		15,567.00	
			280,222.00	
	EXPENSES	ACTUAL 2015-2016	PROPOSED 2016-2017	PMS
11	5000-EMPLOYEE COMPENSATION	197,126.00	180,033.00	*
12	5132-EMPLOYEE BENEFITS	16,932.00	17,418.00	
13	5562-RETIREMENT	3,102.00	3,102.00	
14	6200-RENT	6,000.00	6,000.00	
15	6300-TELEPHONE	4,735.00	4,655.00	
16	6400-GREAT LEAPS PROJECT	2,223.00	2,500.00	
17	6500-POSTAGE	224.00	225.00	
18	6506-PAYROLL TAXES	15,100.00	13,174.00	*
19	6650-EQUIPMENT MAINTENANCE/PURCHASE	250.00	250.00	
20	6700-PRINTING	0.00	250.00	
21	6800-PUBLICATION/DUES	1,335.00	500.00	
22	6913-MEALS	473.00	500.00	
23	6915-MILEAGE	3,135.00	3,200.00	
24	7010-CONFERENCES	1,487.00	1,000.00	
25	7100-SUPPLIES	7,146.00	4,700.00	
26	7200-SITE COORDINATOR	140.00	150.00	
27	7300-PROFESSIONAL FEES	2,975.00	2,975.00	
28	7400-COMPANY INSURANCES	5,887.00	5,887.00	
29	7500-STUDENT/VOLUNTEER REG	1,857.00	2,000.00	
30	8800-FUNDRAISING EXPENSES	5,143.00	5,143.00	
31	8900-MISCELLANEOUS	3,386.00	2,500.00	
32	8904-ADVERTISING	1,645.00	250.00	
33	8908-AFTER SCHOOL PROGRAMMING	1,404.00	0.00	*
34	8916-GRASS ROOTS GRANT	2,000.00	2,000.00	
35	8917-BAK PAK PALS	19,285.00	19,285.00	
36	9901-UTILITIES	2,445.00	2,525.00	
	TOTAL EXPENSES	305,435.00	280,222.00	
	DIFFERENCE			
	PROPOSED 8/17/2016			

CIS ACADEMY  
PROPOSED LOCAL BUDGET  
2016-2017

INCOME		ACTUAL 2015-2016	PROPOSED 2016-2017
1	2-4316-036-000-LUNCH REIMBURSEMENT	27,685.00	30,250.00
2	2-4430-036-000-MISCELLANEOUS	34,399.00	22,468.00
3	2-4490-036-000 - PSRC	65,490.00	64,500.00
	TOTAL	127,574.00	117,218.00
EXPENSES		ACTUAL 2015-2016	PROPOSED 2016-2017
1	2-5110-036-183-SALARY INCENTIVE	14,721.00	20,250.00
2	2-5110-036-211-TAXES	651.00	1,550.00
3	2-5110-036-312-WORKSHOP EXPENS	828.00	4,000.00
4	2-5110-036-332-MILEAGE	244.00	500.00
5	2-5110-036-411-OFFICE SUPPLIES	2,156.00	1,200.00
6	2-5120-036-541-EQUIPMENT PURC	0.00	2,500.00
7	2-5400-036-311-ADMIN'S FEE	25,000.00	25,000.00
8	2-5400-036-411-ADMIN SUPPLIES	2,433.00	4,500.00
9	2-5810-036-311-MISC CONTRACTS	424.00	4,237.00
10	2-6540-036-341-TELEPHONE	650.00	1,000.00
11	2-6540-036-342-POSTAGE	98.00	196.00
12	2-6580-036-522-BUILDING RENT	7,200.00	7,200.00
13	2-7200-036-311-CONTRACT FOOD	30,781.00	42,085.00
14	2-7200-036-451-FOOD PURCHASE	6,931.00	3,000.00
	TOTAL EXPENSES	92,117.00	117,218.00
PROPOSED 7/25/2016			



**CIS ACADEMY  
PROPOSED  
FEDERAL BUDGET**

	INCOME	2016-2017 ACTUAL 2015-2016	PROPOSED 2016-2017
1	3-3610-050-000-TITLE ONE GRANT	31,313.82	27,949.00
2	3-3610-060-000- EC GRANT	18,203.83	22,740.00
3	3-3610-101-000 - TITLE V MONIES	18,082.73	7,425.00
4	3-36-103-000-IMPROVING TEACH QUAL	6,204.93	6,254.00
	<b>TOTAL INCOME</b>	<b>73,805.31</b>	<b>64,368.00</b>
	EXPENSES	ACTUAL 2015-2016	PROPOSED 2016-2017
5	3-5330-050-121 - TITLE ONE TEACHER	29,083.83	24,970.00
6	3-5330-050-211 - TAXES	2,303.29	1,903.00
7	3-5330-050-221 - IRA	862.70	1,076.00
8	3-5210-060-121-EC INSTRUCTOR	15,150.00	15,600.00
9	3-5210-060-147 - TUTOR	0.00	3,000.00
9	3-5210-060-211- TAXES	1,159.05	1,423.00
10	3-5210-060-221 - IRA	454.50	468.00
11	3-5210-060-312 - TRAVEL/WORKSHOPS	1,345.52	1,000.00
12	3-5210-060-411 - SUPPLIES	94.76	1,249.00
13	3-5110-101-121 - STUDENT SUPPORT	9,443.82	1,425.00
14	3-5110-101-211 - TAXES	722.41	100.00
15	3-5110-101-311- ADMINISTRATION	4,410.00	1,000.00
16	3-5110-101-332 - MILEAGE	2,100.00	2,400.00
17	3-5110-101-411 - SUPPLIES & MATERIALS	898.00	2,500.00
18	3-5110-103-183 - SALARY SUPPLIMENT	5,336.50	5,850.00
19	3-5110-103-211 - TAXES	440.93	404.00
	<b>TOTAL EXPENSE</b>	<b>73,805.31</b>	<b>64,368.00</b>



CIS ACADEMY  
FINANCIAL REPORT

JULY 2016

INCOME		BUDGET	JULY	TO DATE	DIFFERENCE
1	1-029-BEHAVIORAL SPECIALIST		0.00		
2	1-036-STATE DPI		0.00		
3	2-036-LOCAL MISCELLANEOUS		0.00		
4	2-036-LUNCH REIMBURSEMENT-LOCAL		0.00		
5	2-036-PSRC		0.00		
6	3-050-TITLE ONE		0.00		
7	3-060-EXCEPTIONAL CHILDREN		0.00		
8	3-101-TITLE V		0.00		
9	3-103-IMPROVING TEACHER QUALITY		0.00		
	TOTAL INCOME	0.00	0.00	0.00	0.00
STATE EXPENSES		BUDGET	JULY	TO DATE	DIFFERENCE
1	SALARIES		30,160.95		
2	TAXES		2,261.16		
3	BENEFITS		2,793.51		
4	WORKERS COMP/UNEMPLOYMENT		1,229.00		
5	CONTRACTED EC		0.00		
6	WORKSHOPS				
7	MILEAGE		0.00		
8	POSTAGE		184.00		
9	DUES/FEES		150.00		
10	SUPPLIES		4,450.68		
11	EQUIPMENT PURCHASE		0.00		
12	ADMINISTRATION FEE		10,000.00		
13	TECH SUPPORT		745.00		
14	TELECOMMUNICATIONS		2,029.95		
15	UTILITIES/TELEPHONE		1,248.42		
16	BEHAVIORAL SPECIALIST (29)		0.00		
17	TRANSPORTATION COST		1,439.54		
18	VECHICLE PURCHASE		0.00		
19	MISCELLANEOUS CONTRACTS		541.68		
20	CLEANING SULLPIES		65.25		
21	INSURANCE COST		6,976.00		



CIS ACADEMY  
FINANCIAL REPORT  
JULY 2016

	STATE EXPENSES	BUDGET	JULY	TO DATE	DIFFERENCE
22	AUDIT		0.00		
23	ADVERTISING/PRINTING & BINDING		0.00		
	TOTAL STATE EXPENSES	0.00	64,275.14	0.00	0.00
	LOCAL EXPENSES	BUDGET	JULY	TO DATE	DIFFERENCE
1	SALARIES		0.00		
2	TAXES		0.00		
3	WORKSHOPS EXPENSES		155.00		
4	MILEAGE		0.00		
5	SUPPLIES		600.00		
6	EQUIPMENT PURCHASE		0.00		
7	ADMINISTRATION FEE		20,000.00		
8	MISCELLANEOUS CONTRACTS		0.00		
9	TELEPHONE		0.00		
10	POSTAGE		0.00		
11	RENT		0.00		
12	CONTRACTED FOOD/PURCHASES		0.00		
	TOTAL LOCAL EXPENSES	0.00	20,755.00	0.00	0.00
	FEDERAL EXPENSES	BUDGET	JULY	TO DATE	DIFFERENCE
1	3-050-TITLE ONE		0.00		
2	3-060-EXCEPTIONAL CHILDREN		0.00		
3	3-101-TITLE V MONIES		1,460.36		
4	3-103-IMPROVING TEACHER QUALITY		0.00		
	TOTAL FED EXPENSES	0.00	1,460.36	0.00	0.00
	OVERALL TOTALS				
1	STATE TOTALS		64,275.14		
2	LOCAL TOTALS		20,755.00		
3	FEDERAL TOTALS		1,460.36		
	TOTAL OVERALL EXPENSES	0.00	86,490.50	0.00	0.00



[illegible][illegible]



CIS OF ROBESON COUNTY  
FINANCIAL REPORT  
JULY 2016

	ACCOUNT	EXPENSES	BUDGET	JULY	TO DATE	DIFFERENCE
1	5000	PAYROLL EXPENSES		16,171.29		
2	5100	BENEFITS		1,758.19		
3	5132	RENT		500.00		
4	5562	TELEPHONE		391.17		
5	6202	POSTAGE		0.00		
6	6650	EQUIPMENT EXPENSES		0.00		
7	6700/6800	PRINTING/DUES		0.00		
8	6913	MEALS		61.40		
9	6915	MILEAGE		99.90		
10	7000	STAFF DEVELOPMENT		1,370.00		
11	7100	SUPPLIES		79.08		
12	7300	PROFESSIONAL FEES		0.00		
13	7400	COMPANY INSURANCES		0.00		
14	7500	STUDENT/VOL RECOGN		0.00		
15	8800	FUND RAISING EXPENS		0.00		
16	8901/8904	MISCELLANEOUS/ADVERT		130.00		
17	8908	AFTER SCHOOL EXPENSES		0.00		
18	8916	GRASS ROOTS GRANT		0.00		
19	8917	BAK PAK PALS		0.00		
20	6400	GREAT LEAPS EXP		24.30		
21	7200	CIS SITE COORDINATORS		0.00		
22	9901	UTILITIES		230.46		
23		TOWNSEND MIDDLE (PNC)		0.00		
		TOTAL	0.00	20,815.79	0.00	0.00

CIS OF ROBESON COUNTY

TREASURER'S REPORT

August 15, 2016

\$ 5,404.07

3,730.00

3,389.36

\$12,523.43

CIS CASH ON HAND

DUE FROM JCPC FOR AUG

DUE FROM QUALITY IMPROVEMENT GRANT

AVAILABLE FOR CIS OPERATIONS

\$75,036.64 at BB&T BANK (ACAD)

\$35,601.73 at Lumbee Guaranty Bank - (CIS)



August, 2016

CIS Board of Directors

Executive Director's Report on meeting Annual Goals

by Dencie Lambdin

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***General Organization Management***

- ***Maintain accredited CIS affiliate status***
  - Working on next three year Strategic Planning
- ***Develop and maintain effective administrative structure***
  - CISNC Impact Conference with 8 CIS of Robeson staff in attendance last week

***Resource Development/Fundraising***

- ***Maintain diversified funding base***
  - After School Quality Improvement grant refunded for 206/17 at \$125,000 for STEM/literacy after school programming

***Marketing and Public Relations***

- ***Increase CIS visibility in the community***
  - "Like" us and "Share" on Facebook! Incentives needed for Facebook
- ***Explore Opportunities to integrate technology in PR***
  - New website "live!"

***Develop new partnerships and maintain current partnerships to assist with provision of quality youth services***

- ***Develop two new partnerships for in-kind resources***
  - Camp Challenge, a new summer overnight camp sponsored by the N. C. Bankers Association, will host a large group of students from Red Springs and Townsend Middle Schools

***Providing and/or Brokering Quality Youth Programming and Service***

- ***Bring evidence-based programs into CIS school site***
  - Three weeks summer programming at St. Pauls Middle and Prospect with STEM activities
  - 15 students from Red Springs/Maxton attend Camp Challenge with financial literacy focus

***Data Collection, Evaluation and Reporting Annual Goals***

- ***Student progress is monitored through CISDM***
  - 2015/16 Measureable Outcomes
  - EOY reporting for CISNC and National complete and data upload for all CIS sites



**CIS OF ROBESON  
BOARD MEETING SCHEDULE**

**TWO HAWK EMPLOYMENT  
118 WEST FIFTH STREET  
LUMBERTON**

FOR 2016/2017

Wednesday	August 17th	-	7:30 a.m.
Wednesday	September 21st	-	7:30 a.m.
Wednesday	October 19 <sup>th</sup>	-	7:30 a.m.
Wednesday (Exec.)	November 16th	-	7:30 a.m.
Wednesday	January 18 <sup>th</sup>	-	7:30 a.m.
Wednesday	February 15th	-	7:30 a.m.
Wednesday (Exec.)	March 15 <sup>th</sup>	-	7:30 a.m.
Wednesday	May 17 <sup>th</sup>	-	7:30 a.m.

## COMMUNITIES IN SCHOOLS OF ROBESON COUNTY

### COMMITTEES OF THE BOARD

2016/2017

#### EXECUTIVE COMMITTEE

Lori Dove – Chairperson  
Angela Sumner – Chairperson  
Cammie Hunt – Vice Chair  
Angela Sumner – Past Chair

Carolyn Floyd Robinson –  
Secretary  
Abe Marshall – Treasurer

#### BOARD DEVELOPMENT

Lori Dove, Chair  
Angela Sumner

Herbert Lowry  
Cammie Hunt

The Board Development Committee is responsible for analyzing make-up of current Board and making appropriate recommendations for new Board members. New member orientation, ongoing Board training and annual staff performance evaluations are included in this committee's duties.

#### RESOUCCE DEVELOPMENT /PUBLIC RELATIONS COMMITTEE

Jeanette Evans  
Linda Branch  
Richard Monroe  
Abe Marshall  
Rhonda Williamson  
Desiree Walker

Janet Blue  
Amanda Hunt  
Lori Dove  
Angela Sumner  
Carolyn Floyd- Robinson

The Resource Development/Public Relations Committee is responsible for the marketing plan of CIS. This includes the approval of brochures, newsletters, and volunteer/contributor recognition. This committee is also responsible for spearheading the annual fundraising event to develop new partnerships and maintain the existing ones.

#### FINANCE/BUDGET COMMITTEE

Abe Marshall – Chair  
Kim Woods  
Eva Patterson Heath

Lori Dove  
Oryan Lowry  
Angela Sumner

The Finance Committee is responsible for the development and oversight of the annual budget. This includes reviewing monthly financials and the annual audit report. This committee recommends the annual budget to the full Board for approval.