



## **Minutes**

**Executive Board of Directors  
Communities in Schools of Robeson County  
October 21, 2015  
PO Box 706  
Lumberton, NC 28359  
8:00 a.m.**

### **Members**

#### **\*Denotes members present**

\*Linda Branch

Carolyn Floyd-Robinson

\*Lori Dove

\*Angela Sumner

\*Abe Marshall

### **Staff Present**

Connie Britt-Office Finance Manager; Dencie Lambdin-Executive Director; Billy Haggans-Principal

### **Agenda Item I – Call to order and Invocation**

Angela Sumner called the meeting into open session. Angela also gave the invocation.

### **Agenda Item II – Minutes**

The August minutes were presented to the Executive board for approval by Angela Sumner. Linda Branch made a motion to approve the minutes. Abe Marshall seconded the motion; all were in favor and the motion carried.

### **Agenda Item III – Finance**

Abe Marshall presented the CIS of Robeson County August Financials to the board for approval. Lorie Dove made a motion to approve the financials. Linda Branch seconded the motion; all were in favor and the motion carried. The Academy August Financials was then presented to the board for approval. Linda Branch made a motion to approve the Financials, Lori Dove seconded the motion; the motion carried. The CIS Treasurer's Report was then presented to the board, Linda Branch made a motion to approve, and Lori Dove seconded the motion, the motion carried.

### **Agenda IV – Resource Development**

Linda Branch reported the Resource committee has set the date for our fundraising event this year, March 10, 2015. Bo & Suzanne Abbott have graciously agreed to host our event and Tommy Lowry, PSRC Superintendent will be our guest speaker. Debbie's Destinations is donating the \$500 Cruise for the raffle and will have her business name printed on tickets that are used. We will have further details after our next Resource Development Committee meeting in late October.

### **Agenda Item V – CIS Academy Report**

Principal Billy Haggans, reported that the current enrollment is 116 students, two students moved out of state last week. The attendance rate is 96.5%. Parent Night was held on October 1, 2015, with approximately 30-40 parents in attendance. Billy attended the Charter School Leadership Institute in October for 2 days. The student body will be going to the Poe Center in November. The Charter School Renewal is due in December, a Desktop review for Title I and Title II Funds in January. Janet Howell will help gather and compile the information

needed to prepare for these two reviews. Poet, Mimi Herman, is visiting school this week and Senator Jane Smith has been invited to participate in the classroom activities along with board members. The NC Arts Council Grassroots grant is funding this week long residency.

**Agenda Item VI – Executive Director Report**

Dencie made members aware of two new funding/program building opportunities that she has applied for: United Way Community Block funding and School Transformation with PSRC. The Block grant was submitted for \$16,000 to continue to support READS next year in the four schools, Rex-Rennert, Oxendine, Magnolia, and St. Paul's Elementary. This would provide for 25 students at each school to receive books over the summer to bridge the gap that children from poverty have over the summer with reading fluency and comprehension. The second request was to PSRC to participate as a partner in the School Transformation Plan with NCDPI. The PSRC presented their action plan to DPI and are waiting to be assigned a liaison and to have their plan approved by the State Board of Education. Eric Hall joined Dencie in visiting Dr. Linda Emanuel to request 5 repositioned Student Support Specialist positions in 5 schools in communities where there is already a CIS presence. Dr. Emanuel will wait until DPI intentions are known before replying.

Mayor Raymond Pennington has pledged \$2,000 for BakPaks; copy has been submitted to the web-designer; the NC Extension Service is currently presenting healthy snacks as part of the curriculum for after school programming in Prospect, and Harvard researcher, Jimmy Kim, will be presenting the READS data report on Thursday, November 4 at 9am at Central Office.

Respectfully Submitted,



Connie Britt  
Office Finance Manager



Carolyn Floyd Robinson  
Board Secretary

# CIS Board Meeting 10/21/2015

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- Current Enrollment (116 students)
- Attendance Rate for the First 40 Days (96.5%)
- Robeson Health Care Corporation (Sept 24th)
- Parent Night/PTO (October 1<sup>st</sup>)
- Active Routes to School (October 2nd, December 4th, March 18th, and May 6th)
- Charter School Leadership Institute (Oct 5<sup>th</sup>-7<sup>th</sup>) -Billy
- Ms. Mimi Herman (Artist Residency) -writing
- North Carolina Educator Evaluation System (NCEES)
- Poe Center (November 2015)
- Charter Renewal (December 2015)
- Federal Desktop Review (Title I & Title II Funds) -preparing  
Jan-16- Gunet Howell Helping



October, 2015  
CIS Board of Directors  
Executive Director's Report on meeting Annual Goals  
by Dencie Lambdin

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Nov-4th  
Central Office  
Reads Data

**General Organization Management**

- **Maintain accredited CIS affiliate status**
  - New school site TQS standards come into effect 2016/17. In-house training continues with staff in preparation for reaccreditation
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- **Develop and maintain effective administrative structure**
  - Eric Hall, CISNC CEO, joined me in making a presentation to Dr. Linda Emanuel requesting additional CIS Student Support Specialists in 5 new schools as PSRC works to develop a School Transformation Plan with NCDPI
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**Resource Development/Fundraising**

- **Maintain diversified funding base:**
  - Mayor Raymond Pennington has pledge \$2,000 from his discretionary funds for BakPak Pals
  - United Way of Robeson Building Blocks grant request in the amount of \$16,000 to continue a smaller READS initiative next summer in four schools

**Marketing and Public Relations**

- **Increase CIS visibility in the community**
  - "Like" us and "Share" on Facebook!
- **Explore Opportunities to integrate technology in PR**
  - Copy has been submitted to website developer, awaiting first view of new site

**Develop new partnerships and maintain current partnerships to assist with provision of quality youth services**

- **Develop two new partnerships for in-kind resources**
  - After-School Quality Improvement programming at Prospect/St. Paul's Middle has scheduled Etiquette/nutrition training through the NC Extension Service. An MOA will be signed shortly
  - Teen Court is planning on bringing a piece on anti-bullying into St. Pauls Middle After school program

**Providing and/or Brokering Quality Youth Programming and Service**

- **Bring evidence-based programs into CIS school site**
  - Poet Mimi Herman, brought into CIS Academy with NC Arts Council Grassroots funding, is currently providing a week-long residency with sixth graders
  - Visit from our state Senator Jane Smith today at 10:30am at the Academy

**Data Collection, Evaluation and Reporting Annual Goals**

- **Student progress is monitored through CISDM**
  - Still working with the data collection site as it changes to capture student data