



Minutes

**Board of Directors
Communities In Schools of Robeson County
November 18, 2015
PO Box 706
Lumberton, NC 28359
7:30 a.m.**

Members

***Denotes members present**

*Janet Blue	*Amanda Hunt	*Denise Fann/Tina Barnes-Dawson
Linda Branch	*Cammie Hunt	Bill Smith
Alison DeCinti	*Herman Locklear	Gary Strickland
*Lori Dove	*Oryan Lowry	*Angela Sumner
Jolee Fedak	Abe Marshall	Chip Watson
Carolyn Floyd-Robinson	*Sallie McLean	Kim Woods

Staff Present

Connie Britt-Office Finance Manager, Dencie Lambdin-Executive Director;
Beth Terranova-Special Projects Coordinator

Guest

Buddy McLean – S. Preston Douglas & Associates

Agenda Item I – Call to order and Invocation

Angela Sumner called the meeting into open session. Lori Dove gave the invocation. Sallie McLean, former Mayor of Maxton, was introduced as a new board member.

Agenda Item II – Minutes

The September minutes were presented to the board for approval by Angela Sumner. Lori Dove made a motion to approve the minutes. Cammie Hunt seconded the motion; all were in favor and the motion carried.

Agenda Item III – Finance

Oryan Lowery presented the CIS of Robeson County October Financials to the board for approval. Cammie Hunt made a motion to approve the financials. Herman Locklear seconded the motion; all were in favor and the motion carried. The Academy October Financials was then presented to the board for approval. Lori Dove made a motion to approve the Financials, Cammie Hunt seconded the motion; the motion carried. The CIS Treasurer's Report was then presented to the board, Janet Blue made a motion to approve, and Lori Dove seconded the motion, the motion carried. Oryan presented the budget revision for CIS of Robeson to increase the health benefit expense line. Sallie McLean made a motion to approve the CIS of Robeson Budget revisions as stated. Denise Fann seconded the motion; all were in favor and the motion carried. He then presented the CIS Academy budget revision for an increase in local money coming from E-rate reimbursement and final state allotment. Lori Dove made a motion to approve the CIS Academy budget revision as stated. Amanda Hunt seconded the motion; all were in favor and the motion carried. Buddy McLean then presented the 2014-2015, CIS Audit for approval. He stated that all records were in great condition and that there were no findings. Herman Locklear made a motion to

accept the CIS Audit. Cammie Hunt seconded the motion; all were in favor and the motion carried. He then presented the 2014-2015 CIS Academy Audit for approval. Buddy again stated that the statements were in great shape and there were no findings. Cammie Hunt made a motion to accept the 2014-2015 CIS Academy audit for approval, Amanda Hunt seconded the motion; all were in favor and the motion carried. Buddy McLean did suggest increasing the amount that CIS of Robeson is being paid for oversight and administration of the Academy. Dencie Lambdin was asked to excuse herself for the board to discuss her supplement. Angela Sumner, on behalf of the Finance Committee, then made a motion to provide a Christmas supplement for approval in the amount of \$1,966. Lori seconded the motion; all were in favor and the motion was carried.

Agenda Item V – CIS Academy Report

Dencie Lambdin reported that the current enrollment is 115 students, and the attendance rate is 95.5%. In October Ms. Mimi Herman, Poet, conducted a poetry class. The CIS Academy Benchmark Assessment using Schoolnet was completed in October and all NCEES evaluations for teachers were completed.. The students went on a field trip to the POE Center at the first of November. The Charter School self-study is due in mid-December and Title I and Title II desktop reviews will be conducted in January.

Dencie Lambdin presented an update to the 2013 Wellness Policy to the board for approval. Denise Fann made a motion to approve the revisions to the Wellness Policy. Cammie Hunt seconded the motion; all were in favor and the motion carried.

Agenda Item VI – Executive Director Report

Dencie reported that an MOA has been signed with Cooperative Extension to provide after school services, CISNC has provided Kindles for Readers Playhouse, an interactive way of providing reading comprehension strategies, to Tanglewood Elementary and Townsend Middle Schools, a value of \$4,000. She has initiated a grant request to United Way of Robeson County for Building Blocks funding in the amount of \$16,000 and a request to Kiwanis for \$1,500. Staff development continues for the new standards at school sites. Business standards will be brought forward in January, 2016. CIS is working collaboratively with Book 'Em and Robeson Community College to provide entertainment for the Children's Corner at the event in February.

Respectfully Submitted,



Connie Britt
Office Finance Manager



Carolyn Floyd Robinson
Board Secretary

CIS Board Meeting 11/18/2015

- Current Enrollment (115 students)
- Attendance Rate for the First 58 Days (95.5%)
- Ms. Mimi Herman (Artist Residency, October)
- Benchmark Assessment Using Schoolnet (October)
- North Carolina Educator Evaluation System (NCEES)
- Poe Center Fieldtrip (November 3, 2015)
- Active Routes to School Conference (November 18, 2015)
- Beta Club Inductions (November 23rd @ 6 p.m.)
- Active Routes to School Walk (December 4th @ 2 p.m.)
- Charter Self-Study (Due December 17th)
- Christmas Program (TBA)
- Federal Desktop Review (January 13, 2016, Title I & Title II Funds)

November, 2015

CIS Board of Directors

Executive Director's Report on meeting Annual Goals

by Dencie Lambdin

General Organization Management

- ***Maintain accredited CIS affiliate status***
 - New school site TQS standards come into effect 2016/17. In-house training continues with staff in preparation for reaccreditation
- ***Develop and maintain effective administrative structure***
 - Ongoing training with the new TQS standards both in-house and with CISNC

Resource Development/Fundraising

- ***Maintain diversified funding base:***
 - Robeson/Lumberton Kiwanis request for \$1,500
 - United Way of Robeson Building Blocks grant request in the amount of \$16,000 was not funded

Marketing and Public Relations

- ***Increase CIS visibility in the community***
 - "Like" us and "Share" on Facebook!
- ***Explore Opportunities to integrate technology in PR***
 - Copy has been submitted to website developer, awaiting first view of new site

Develop new partnerships and maintain current partnerships to assist with provision of quality youth services

- ***Develop two new partnerships for in-kind resources***
 - A Memorandum of Agreement with Cooperative Extension has been signed to provide after school services
 - Working with Book 'Em and Robeson Community College for Children's Corner at Feb. 27, 2016 event

Providing and/or Brokering Quality Youth Programming and Service

- ***Bring evidence-based programs into CIS school site***
 - Health Department is bringing programming to after school sites
 - CISNC has provided Kindles for Readers Playhouse, an interactive way of providing reading comprehension strategies. Using at Tanglewood and Townsend Middle Value of close to \$4,000

Data Collection, Evaluation and Reporting Annual Goals

- ***Student progress is monitored through CISDM***
 - Still working with the data collection site as it changes to capture student data