

## **Minutes**

**Board of Directors  
Communities In Schools of Robeson County  
January 20, 2016  
PO Box 706  
Lumberton, NC 28359  
7:30 a.m.**

### **Members**

#### **\*Denotes members present**

*Janet Blue	Amanda Hunt	*Denise Fann/Tina Barnes-Dawson
*Linda Branch	*Cammie Hunt	*Bill Smith
Alison DeCinti	*Herman Locklear	Gary Strickland
*Lori Dove	Oryan Lowry	*Angela Sumner
*Jolee Fedak	*Abe Marshall	Chip Watson
*Carolyn Floyd-Robinson	Sallie McLean	Kim Woods

### **Staff Present**

Connie Britt-Office Finance Manager, Dencie Lambdin-Executive Director;  
Beth Terranova-Special Projects Coordinator, Billy Haggans, Principal

### **Guest**

Jeanette Evans, Resource Development

### **Agenda Item I – Call to order and Invocation**

Angela Sumner called the meeting into open session, and gave the invocation.

### **Agenda Item II – Minutes**

The November minutes were presented to the board for approval by Carolyn Floyd-Robinson. Abe Marshall made a motion to approve the minutes. Jolee Fedak seconded the motion; all were in favor and the motion carried.

### **Agenda Item III – Finance**

Abe Marshall presented the CIS of Robeson County December Financials to the board for approval. Cammie Hunt made a motion to approve the financials. Lori Dove seconded the motion; all were in favor and the motion carried. The Academy December financials was then presented to the board for approval. Linda Branch made a motion to approve the financials, Janet Blue seconded the motion; the motion carried. The CIS Treasurer's Report was then presented to the board, Linda Branch made a motion to approve, and Jolee Fedak seconded the motion, the motion carried.

### **Agenda Item V – CIS Academy Report**

Billy Haggans reported that the current enrollment is 115 students, and the attendance rate is 94.8%. The Charter Self-Study was submitted to DPI on December 17, 2015. There was a Federal Desktop Review on January 13, 2016, for Title I and Title II Funds. There will be a Charter School Renewal Site Visit on February 4, 2016. We will have a PRC 29 Validation Visit on February 26, 2016.

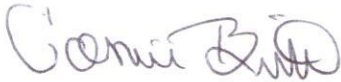
**Agenda Item VI – Resource Development**

Jeanette Evans gave a report on the upcoming Fundraiser. We will be setting up at Lumber on the Rumba to sell our raffle tickets and tickets to our event. Board Participation is very important in this endeavor. Mr. Tommy Lowy will be our guest and we will have students from some of the local High Schools.

**Agenda Item VII – Executive Director Report**

Dencie's report states new TQS school site standards come into effect 2016/17. We are continuing in-house training with staff in preparation for reaccreditation. The Business Standards are being rolled out at the CIS National meeting in Ft. Worth this week. Dencie and two staff members are attending this meeting. Councilman Dr. Robert Jones presented a check for \$1,500 for Bak Pak Pals. We urge everyone to continue to increase CIS visibility in the community, so be sure to like and share us on Facebook. Book'em North Carolina at Robeson Community College received a \$1,500 sponsorship from the Caton Family Foundation for the Children's Corner at the February 27, event.

Respectfully Submitted,



Connie Britt  
Office Finance Manager



Carolyn Floyd Robinson  
Board Secretary

# CIS Board Meeting 1/20/2016

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- Current Enrollment (115 students)
- Attendance Rate for the First 89 Days (94.8%)
- Charter Self-Study (Submitted on December 17, 2015)
- Christmas Program (December 18, 2015)
- Parent Advisory Council Meeting (January 7, 2016)
- PTO
- Federal Desktop Review (January 13, 2016, Title I & Title II Funds)
- End of Second Reporting Period (January 15, 2016)
- Benchmark Assessment Using Schoolnet (Jan. 22 & 23rd)
- North Carolina Educator Evaluation System (NCEES)
- Charter Renewal Site Visit (February 4, 2016)
- PRC 29 Validation Visit (February 26, 2016)

January, 2016

CIS Board of Directors

Executive Director's Report on meeting Annual Goals

by Dencie Lambdin

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#### **General Organization Management**

- **Maintain accredited CIS affiliate status**
  - New school site TQS standards come into effect 2016/17. In-house training continues with staff in preparation for reaccreditation
  - New business TQS standards are being rolled out at the CIS national meeting in Ft. Worth this week. Dencie, Dr. Danny Stedman and BreAnna Branch are attending.
- **Develop and maintain effective administrative structure**
  - Ongoing training with the new TQS standards both in-house and with CISNC

#### **Resource Development/Fundraising**

- **Maintain diversified funding base:**
  - Resource Development Committee is now actively seeking sponsorships for our 2016 fundraising event.
  - Councilman Dr. Robert Jones presented a check for \$1,500 for BakPak Pals

#### **Marketing and Public Relations**

- **Increase CIS visibility in the community**
  - "Like" us and "Share" on Facebook!
- **Explore Opportunities to integrate technology in PR**
  - Copy has been submitted to website developer, awaiting first view of new site

#### **Develop new partnerships and maintain current partnerships to assist with provision of quality youth services**

- **Develop two new partnerships for in-kind resources**
  - Book 'Em North Carolina at Robeson Community College received a \$1,500 sponsorship from the Caton Family Foundation for the Children's Corner at Feb. 27, 2016 event. CIS is working in collaboration with RCC to provide more attractions for the event and coordinate the children's activities for that day
  - PNC Bank grant is providing enrichment activities for tutoring program at Townsend Middle. First event is program at GPAC on Jan. 26

#### **Providing and/or Brokering Quality Youth Programming and Service**

- **Bring evidence-based programs into CIS school site**
  - Health Department is bringing programming to after school sites
  - Carla Rokes was the featured artist for after school in Red Springs

#### **Data Collection, Evaluation and Reporting Annual Goals**

- **Student progress is monitored through CISDM**
  - Still working with the data collection site as it changes to capture student data