



Minutes

**Board of Directors
Communities In Schools of Robeson County
February 17, 2016
PO Box 706
Lumberton, NC 28359
7:30 a.m.**

Members

***Denotes members present**

*Janet Blue	*Amanda Hunt	*Denise Fann/Tina Barnes-Dawson
Linda Branch	Cammie Hunt	*Bill Smith
Alison DeCinti	*Herman Locklear	*Gary Strickland
*Lori Dove	Oryan Lowry	*Angela Sumner
*Jolee Marsh	*Abe Marshall	Chip Watson
*Carolyn Floyd-Robinson	Sallie McLean	*Kim Woods

Staff Present

Connie Britt-Office Finance Manager, Dencie Lambdin-Executive Director;
Beth Terranova-Special Projects Coordinator

Agenda Item I – Call to order and Invocation

Angela Sumner gave the invocation and went into open session.

Agenda Item II – Minutes

The January minutes were presented to the board for approval by Angela Sumner. Gary Strickland made a motion to approve the minutes. Lori Dove seconded the motion; all were in favor and the motion carried, with the correction of deleting Dencie Lambdin's being present.

Agenda Item III – Finance

Abe Marshall presented the CIS of Robeson County January Financials to the board for approval. Lori Dove made a motion to approve the financials. Kim Woods seconded the motion; all were in favor and the motion carried. The Academy January financials were then presented to the board for approval. Jolee F. Marsh made a motion to approve the financials, Kim Woods seconded the motion; the motion carried. The CIS Treasurer's Report was then presented to the board, Gary Strickland made a motion to approve, and Lori Dove seconded the motion, the motion carried.

Agenda Item V – CIS Academy Report

Dencie Lambdin reporting for Principal, Billy Haggans, that the current enrollment is 114 students, and the attendance rate is 95.2%. The students went on the Second Reporting Period Field Trip to Mr. P's Skateworld. The Charter Renewal Site Visit was February 4, 2016. The Chancellor, Robin Cummings, from UNCP is going to visit the Academy on February 24, followed by a visit from our own Superintendent, Mr. Tommy Lowry, on February 25, 2016. Eighth graders will be registering for high school this spring. Plans are being made to replace the computers in the lab with lab tops for more classroom accessibility and to provide computers that line up with state testing requirements.

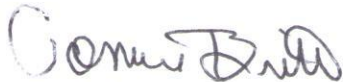
Agenda Item VI – Resource Development

Dencie Lambdin stated that we have raised \$30,000, thus far in our fundraising efforts. We will be at the Lumber on the Rumba on March 4, selling raffle tickets for a cruise donated by Debbie's Destinations. Our event is set for March 10, so everyone is encouraged to work hard on selling tickets to the event and the raffle tickets.

Agenda Item VII – Executive Director Report

Dencie's report states new TQS school site standards are ongoing with training in house and with CISNC. The Southeastern CISNC cohort will be held tomorrow at the UNCP Regional Center. Dencie and staff will be in attendance. Cammie Hunt and Angela Sumner will represent our board of directors and welcome the group. The new Website should be close to operational by March thanks to Breanna Branch. Saturday, February 27, we will be manning the Children's Corner at Book'Em which is to be held at RCC. Food Lion is planning to donate food items for BakPak pals as part of its quarterly community engagement donation. A Program Enhancement Plan for JCPC programming at Red Springs Middle will align program services with the protocol that the Dept. of Public Safety has set in place for JCPC funded agencies.

Respectfully Submitted,



Connie Britt
Office Finance Manager



Carolyn Floyd Robinson
Board Secretary

CIS Board Meeting 2/17/2016

- Current Enrollment (114 students)
- Attendance Rate for the First 108 Days (95.2%)
- Second Reporting Period Field Trip (Mr. P's Skateworld)
- Charter Renewal Site Visit (February 4, 2016)
- 2016-2017 ADM Initial Projection (Submitted on Feb. 15th)
- Chancellor's Visit (February 24, 2016)
- PSRC Superintendent's Visit (February 25, 2016) ID
- PRC 29 Validation Visit (February 26, 2016)
- Early College Applications (Due March 4th)
- High School Registration (March or April)
- North Carolina Educator Evaluation System (NCEES)

- **Develop and maintain effective administrative structure**
 - Ongoing training with the new TQS standards both in-house and with CISNC

Resource Development/Fundraising

- **Maintain diversified funding base:**
 - Resource Development Committee is now actively seeking sponsorships for our 2016 fundraising event. Currently at \$30,000

Marketing and Public Relations

- **Increase CIS visibility in the community**
 - "Like" us and "Share" on Facebook!
- **Explore Opportunities to integrate technology in PR**
 - Development of new Website is almost complete. Thanks to BreAnna Branch and her training in business marketing for an updated and smart look. hope to go active by early March

Develop new partnerships and maintain current partnerships to assist with provision of quality youth services

- **Develop two new partnerships for in-kind resources**
 - Book 'Em North Carolina at Robeson Community College received a \$1,500 sponsorship from the Caton Family Foundation for the Children's Corner at Feb. 27, 2016 event. CIS is working in collaboration with RCC to provide more attractions for the event and coordinate the children's activities for that day
 - Food Lion in Lumberton has chosen BakPak Pals for their first quarter community engagement donation. We have submitted a list of store products and will receive delivery before the end of this quarter.

Providing and/or Brokering Quality Youth Programming and Service

- **Bring evidence-based programs into CIS school site**
 - Extension Service providing healthy snacks programming the next 2 weeks in St. Pauls Middle
 - Program Enhancement Plan for JCPC after school program in Red Springs to align program services with the protocol that the Dept. of Public Safety has set in place for JCPC local programs

Data Collection, Evaluation and Reporting Annual Goals

- **Student progress is monitored through CISDM**
 - Still working with the data collection site as it changes to capture student data