



Minutes

**Board of Directors
Communities In Schools of Robeson County
August 19, 2015
PO Box 706
Lumberton, NC 28359
7:30 a.m.**

Members

***Denotes members present**

*Janet Blue	*Amanda Hunt	*Denise Fann
Linda Branch	*Cammie Hunt	*Bill Smith
Alison DeCinti	*Herman Locklear	Gary Strickland
*Lori Dove	Oryan Lowry	*Angela Sumner
Jolee Fedak	*Abe Marshall	Chip Watson
*Carolyn Floyd-Robinson	Sally McLean	*Kim Woods

Staff Present

Connie Britt, Office Finance Manager; Dencie Lambdin, Executive Director; Billy Haggans, Principal; Danny Stedman; Beth Terranova, Special Projects Coordinator

Agenda Item I – Call to order and Invocation

Angela Sumner called the meeting into open session. Angela Sumner gave the invocation. The new board members were then introduced to the board. Amanda Hunt with Lumbee Guaranty Bank and Sally McLean, Mayor of Maxton. Conflict of Interest forms were passed to all members for verification and signatures.

Agenda Item II – Minutes

The May minutes were presented to the board for approval by Carolyn Floyd Robinson. Lori Dove made a motion to approve the minutes, with the addition of three board members names that was left off of the attendees list. Kim Woods seconded the motion; all were in favor and the motion carried.

Agenda Item III – Finance

Abe Marshall presented the CIS of Robeson County July Financials to the board for approval. Abe made a motion to approve the financials. Carolyn Floyd-Robinson seconded the motion; all were in favor and the motion carried. The Academy July Financials was then presented to the board for approval. Kim Woods made a motion to approve the Financials, Lori Dove seconded the motion; the motion carried. The CIS Treasurer's Report was then presented to the board, Lori Dove made a motion to approve, Carolyn F. Robinson seconded the motion, the motion carried. The CIS Academy Proposed budget for the school year 2015-2016 was then presented to the board for approval recognizing that final appropriation through the state legislature was still pending. Abe moved to approve the CIS Academy Proposed Budget, Carolyn Floyd-Robinson seconded; all were in favor and the motion carried. The CIS of Robeson County Proposed Budget was then presented to the board for approval. The Finance Committee met the previous week and agreed to increase the mileage reimbursement rate from the rate of 50.5 to the state average of 57.5 cents per mile. The insurance benefit line was reduced due to the E. D.'s

ability to take advantage of Medicare this year. Instead of a monthly health benefit of \$875, CIS will provide salary to the E. D. to take advantage of Medicare supplement rates which will run about \$350-375/month for a savings of almost \$500/month. Abe Marshall made a motion to approve the CIS of Robeson County Proposed Budget. Kim Wood seconded the motion; all were in favor and the motion carried. Wearing the hat of Robeson County Community Foundation, Abe Marshall then presented a check to CIS from the Community Foundation in the amount of \$1,000. The monies are to help support the Bak Pak Program.

Quality Improvement Grant

Dr. Danny Stedman reported that we now have two After School programs, one is located at St. Paul's Middle and the other is at Prospect Middle supported by a grant from NCDPI. The grant is to support literacy and technology enhancement with in these two schools. In the upcoming school year there will be 45 students at each site. Teachers will be engaged in teaching hands-on STEM activities to provide academic enhancement for students.

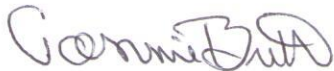
Agenda Item V – CIS Academy Report

Principal Billy Haggans, reported that the Charter School Performance Framework which has a focus of academic, financial and operational proficiency has corrective action pieces that have been completed and resubmitted. A student from CIS Academy attended Camp Challenge this summer along with eleven CIS students from other sites. All the bus routes have been finalized, floors are all now cleaned and polished, and school wide Open House will be tomorrow from 1-6pm. The current enrollment at the Academy is now 116 students. Title I & II monitoring will take place this fall, the 2014/15 School Report Card will be out in mid-October with tentative results projected to be at last year's levels.

Agenda Item VI – Executive Director Report

Dencie talked about new CIS national TQS standards that have been rolled out for 2015/16. She attended CIS national training in mid-July along with BreAnna Branch who will work with her to train staff in new language and new forms. Beth Terranova has been hired as Special Project Coordinator, NC Arts Council Grassroots Grant has been awarded in the amount of \$2,000, PNC Bank has given us a \$2,500 grant to provide enrichment opportunities for Townsend Middle School tutoring in the spring semester and United Way Walmart Foundation grant for \$6,250 for BakPak Pals in Maxton and Rowland. The Robesonian has partnered with CIS for our Stuff the Bus collection of school materials, summer programming at Prospect and St. Paul's Middle was well attended and provided multiple opportunities for work and play using STEM activities.

Respectfully Submitted,



Connie Britt
Office Finance Manager



Carolyn Floyd Robinson
Board Secretary

CIS Board Meeting 8/19/2015

1. Charter School Performance Framework
 - Academic
 - Financial
 - Operational
2. Camp Challenge
3. Bus Routes/Floors
4. Current Enrollment (116 students)
5. Open House (1pm - 6pm Thursday, August 20, 2015)
6. 2014-2015 EOG Results
7. 2014-2015 School Report Card
8. North Carolina Educator Evaluation System (NCEES)
9. MSA Program/ License
10. Federal Monitoring (Title I & Title II)

August, 2015

CIS Board of Directors

Executive Director's Report on meeting Annual Goals

by Dencie Lambdin

General Organization Management

- **Maintain accredited CIS affiliate status**
 - New school site TQS standards come into effect 2016/17. Training in Arlington, VA in July; training in Raleigh with site staff in August to address new standards and implementation
- **Develop and maintain effective administrative structure**
 - Hired new Special Projects Director, Beth Terranova. Working with Ann Heintz as she transitions into new position

Resource Development/Fundraising

- **Maintain diversified funding base:**
 - PNC Bank has given us a \$2500 grant to provide incentive and enrichment opportunities for Townsend Middle School tutoring in spring semester
 - NC Arts Council Grassroots Grant for \$2,000 to bring in a poet to CIS Academy this fall
 - United Way Walmart Foundation grant for \$6,250 for BakPak Pals in Maxton/Rowland

Marketing and Public Relations

- **Increase CIS visibility in the community**
 - Participated in the PSRC Back to School and Welcome to Educators
- **Explore Opportunities to integrate technology in PR**
 - Have signed with a web company out of Wilmington and working to build new page

Develop new partnerships and maintain current partnerships to assist with provision of quality youth services

- **Develop two new partnerships for in-kind resources**
 - After-School Quality Improvement summer programming at Prospect/St. Paul's Middle had Alina Mantha from Southeastern Community Health provide healthy snack/info on nutrition plate at Extension Service
 - Partnered with The Robesonian for Stuff the Bus, news articles, ads, publicity

Providing and/or Brokering Quality Youth Programming and Service

- **Bring evidence-based programs into CIS school site**
 - STEM activities and literacy initiatives were the format for summer programming at Prospect and St. Paul's Middle

Data Collection, Evaluation and Reporting Annual Goals

- **Student progress is monitored through CISDM**
 - EOY data submitted by all school sites and outcomes logged for CIS national EOY report